

Price Hill Pacer Volunteer Job List

**If you are interested in helping, contact Leslie Schultz@ 557-2730 ext 408 or
leslie.schultz@santamaria-cincy.org**

Friday Night (5-9 pm):

1. **Goody Bag Assemblers** (approx. 7-8 people)
 - a. Assist with organizing goody bag sections by tee-shirt size
 - b. Assist with assembling goody bags by filling with giveaways, flyers, tee-shirts, snacks and bottled drinks
 - c. Assist with labeling outside bags with tee-shirt size
2. **Volunteers to put up no parking sign along route** (approx. 5-6 people)
 - a. Assist in attaching "No Parking" signs to areas along 5K route

Saturday (7 am – 1 pm):

1. **Registration Set Up** (approx. 8 people)
 - a. set up tables and chairs for registration
 - b. organize goody bags according to size behind registration tables (pre-reg and race day reg)
 - c. organize supplies and paperwork for registration
2. **Food Station Set Up** (approx. 3-4 people)
 - a. set up tables for food service
 - b. organize food (bagels, bananas, buns, condiments, paper plates, napkins, etc)
3. **Beverage Cooler Set Up** (Some of this may be completed on Friday night)
 - a. fill rolling coolers with bottled beverages
 - b. roll coolers to food and beverage area
 - c. fill coolers with ice
4. **Water Station Set Up** (Girl Scout Troop)
 - a. set up table for water jugs and cups at water station
 - b. fill jugs with water
5. **Registration** (Use volunteers from registration set up)
 - a. check in race participants
 - b. help non-registered participants complete registration form
 - c. give participants goody bags
6. **Registration Runner** (volunteers from registration set up)
 - a. assist registration volunteers by getting correct goody bags for participants
 - b. get supplies for registration volunteers when needed
7. **Route Workers** (approx. 10-12 people)
 - a. stand along 5K route and direct participants
 - b. cheer and encourage participants
8. **Goetta Grillers** (approx. 5-6 people?)
 - a. grill goetta and assemble sandwiches

9. **Food Runners** (2 people?)
 - a. run goetta sandwiches up to food service tables
 - b. assist grillers in making sandwiches
10. **Food Station Attendant** (1-2 people)
 - a. make sure food is ready to serve
 - b. replenish items that run out
11. **Beverage Station Attendant** (1-2 people)
 - a. make sure beverages are ready to serve
 - b. replenish items that run out
12. **Kid's Fun Run Attendant** (1-2 people)
 - a. assemble kids who are interested in running in the Fun Run
 - b. assist with starting the race
 - c. assist with determining the winner
13. **Picture Takers!** (1-2 people)
 - a. Take pictures of all aspects of the event (camera provided)
14. **Finish Line Worker** (4 people; could use registration workers)
 - a. assist in directing participants to finish
 - b. assist with determining finish results (order of participants that are in a group when they finish)
 - c. congratulate participants
15. **Clean up!** (anyone who wants to help, hopefully 15-20 people)